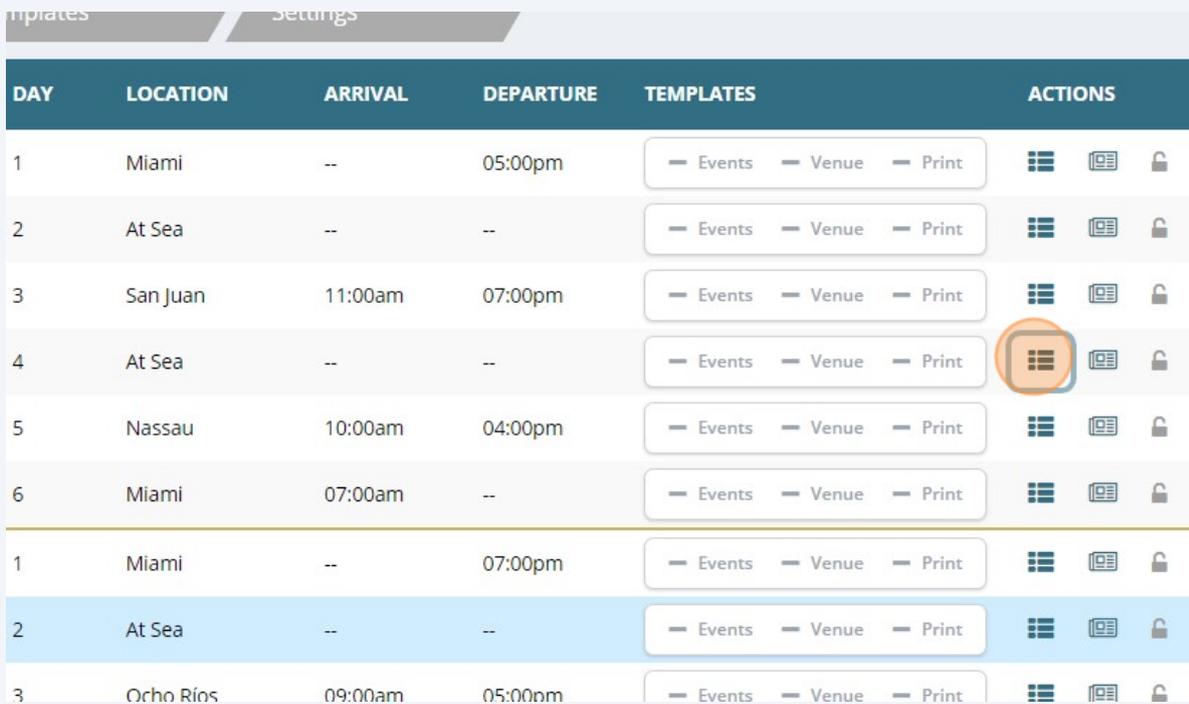


GO by Spark - How to add hours of operation on the canvas?

The Canvas is an Interactive and Collaborative Modeling Tool that enables teams to plan, analyze, and manipulate the ideal guest experience. Use this feature to create the ideal day including adding hours of operations, daily events, and staff.

1 Navigate to your GO Software URL and open the "Home page".

2 In the Itinerary List, select a date and click on the Canvas icon.



DAY	LOCATION	ARRIVAL	DEPARTURE	TEMPLATES	ACTIONS
1	Miami	--	05:00pm	— Events — Venue — Print	  
2	At Sea	--	--	— Events — Venue — Print	  
3	San Juan	11:00am	07:00pm	— Events — Venue — Print	  
4	At Sea	--	--	— Events — Venue — Print	  
5	Nassau	10:00am	04:00pm	— Events — Venue — Print	  
6	Miami	07:00am	--	— Events — Venue — Print	  
1	Miami	--	07:00pm	— Events — Venue — Print	  
2	At Sea	--	--	— Events — Venue — Print	  
3	Ocho Ríos	09:00am	05:00pm	— Events — Venue — Print	  

3 On the upper section, click on the venue name to add hours of operation.

DATE: 1/28/2024 LOCATION: At Sea — Events — Venue — Print

5 Night East Caribbean 80 (Day 4)						
	Reception, Tour...	Butler Suites	Azul Restaurant	Boutique	Café☐	Avenir Restaura...
10:00 AM						
10:15 AM						
10:30 AM						
10:45 AM						
11:00 AM						
11:15 AM						
11:30 AM						
11:45 AM						
12:00 PM						
12:15 PM						

4 Select the corresponding hours of operation by clicking on the drop-down "Start" & "End" time.

E: 1/28/2024 LOCATION: At Sea — Events — Venue — Print

Venue Settings - Azul Restaurant

Search by venue name... Clear

- Azul Restaurant 06:00am - 06:00am
- Boutique 06:00am - 06:00am
- Café☐ 06:00am - 06:00am
- Avenir Restaurant 06:00am - 06:00am
- Grill 06:00am - 06:00am
- Pool 06:00am - 06:00am
- Pool Bar 06:00am - 06:00am

Hours

Start	End	State	
6:00 AM	6:00 AM	Open	☒

+ Add Period

Meal Periods

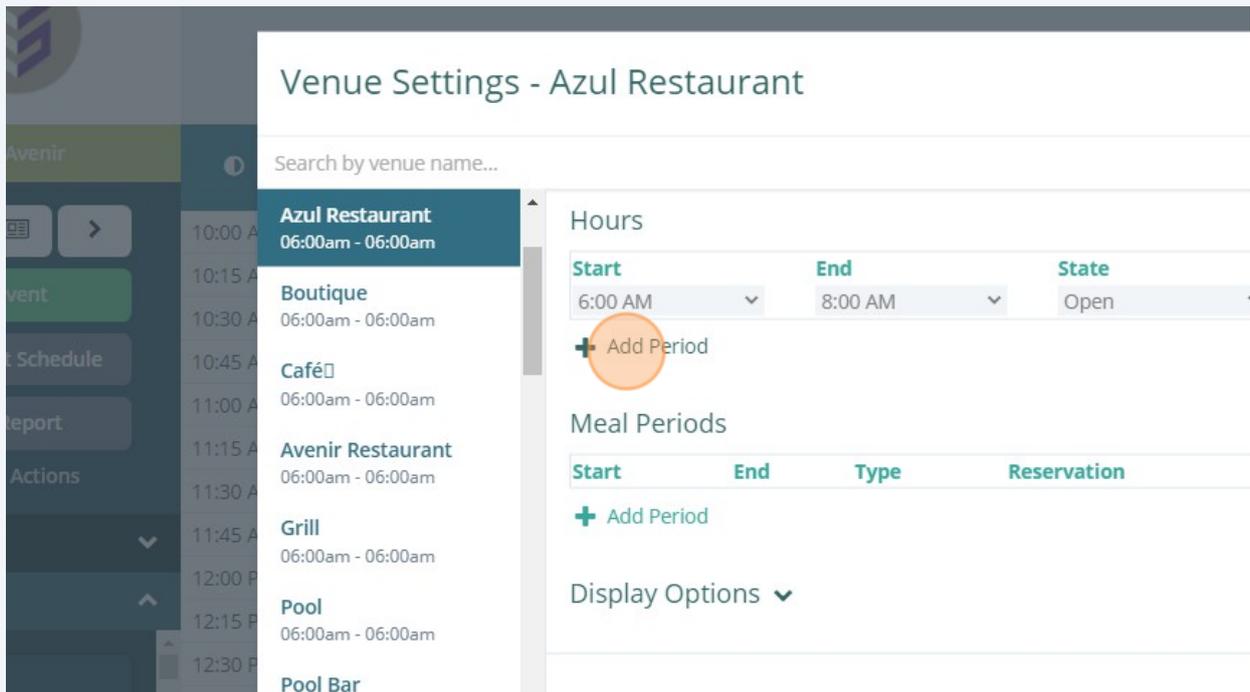
Start	End	Type	Reservation
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+ Add Period

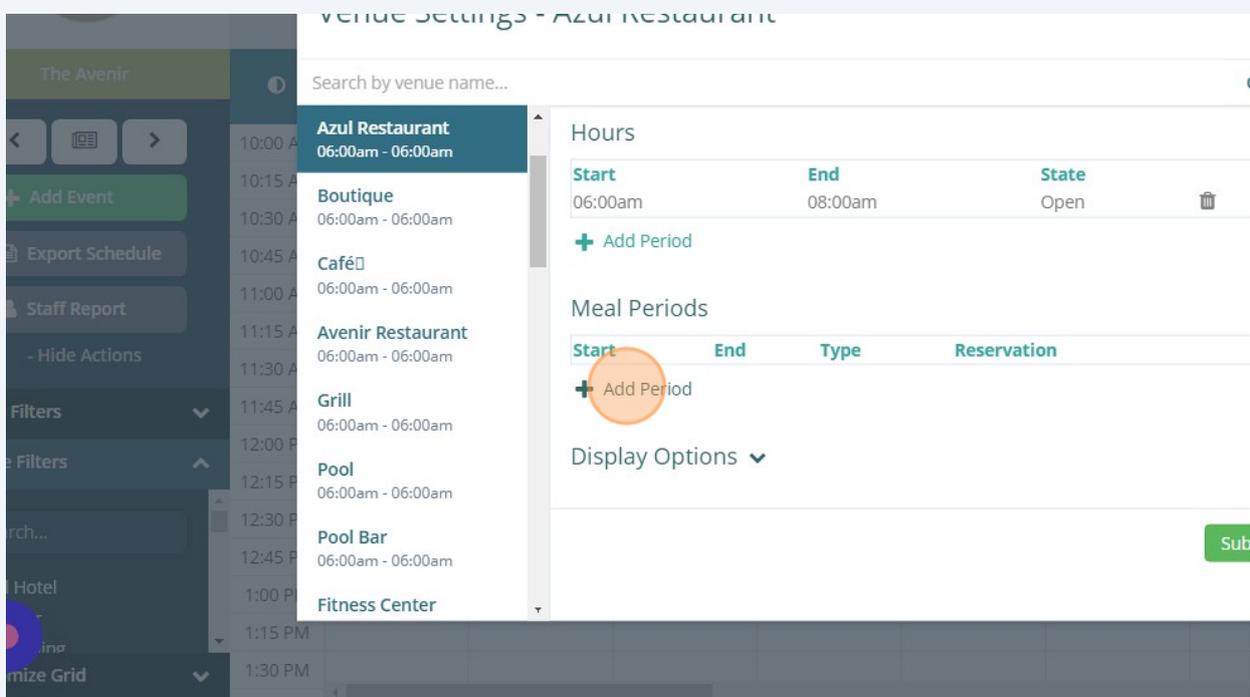
Display Options ▾

Submit

5 Click "Add Period" to add multiple opening hours to a day.



6 To add Meal Periods, click on "Add Period".



7

To select a specific type of Meal Periods, click on the drop-down and select the corresponding meal type.

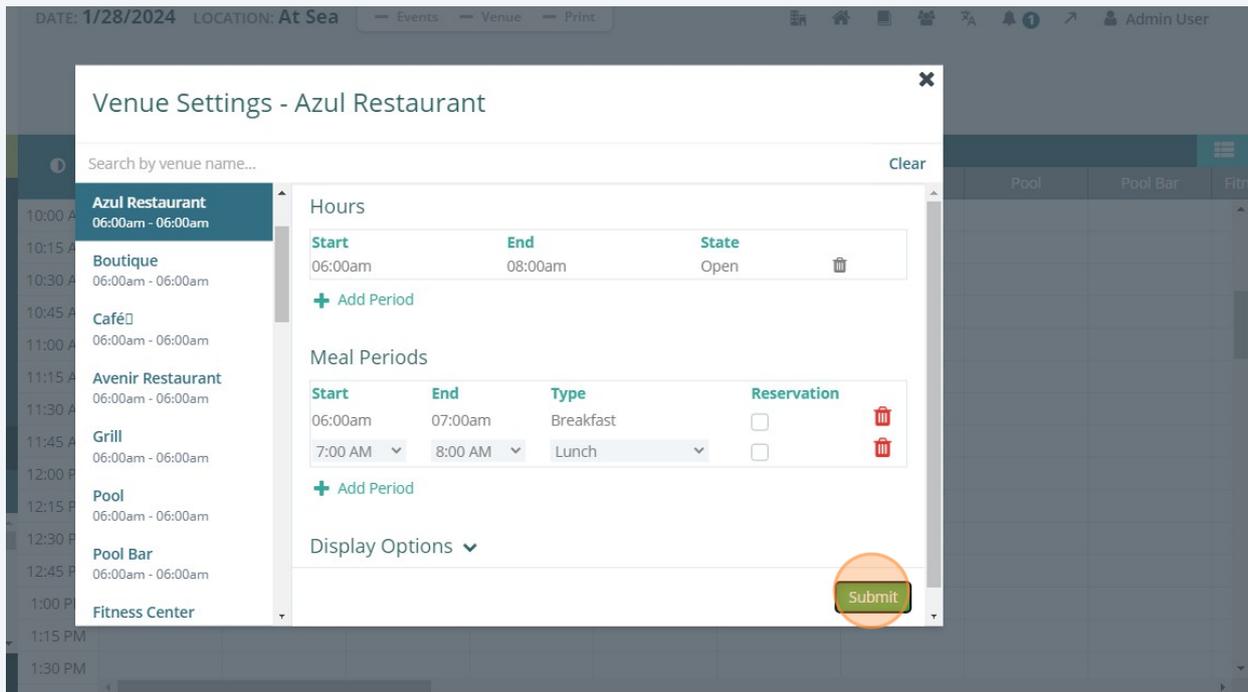
The screenshot shows a web interface with a sidebar on the left containing a list of items like 'Dam' and 'urant'. The main content area is divided into two sections: 'Hours' and 'Meal Periods'. The 'Hours' section has a table with columns 'Start', 'End', and 'State', showing a period from 06:00am to 08:00am with a state of 'Open'. Below it is a '+ Add Period' button. The 'Meal Periods' section has a table with columns 'Start', 'End', 'Type', and 'Reservation'. The first row shows '6:00 AM', '7:00 AM', 'Breakfast', and an unchecked 'Reservation' checkbox. An orange circle highlights the 'Type' dropdown menu. Below the table is another '+ Add Period' button and a 'Display Options' dropdown. A green 'Submit' button is at the bottom right.

8

Click "Display Options" to open flexible ways on how the venue should populate in the guest facing communication related to operating hours.

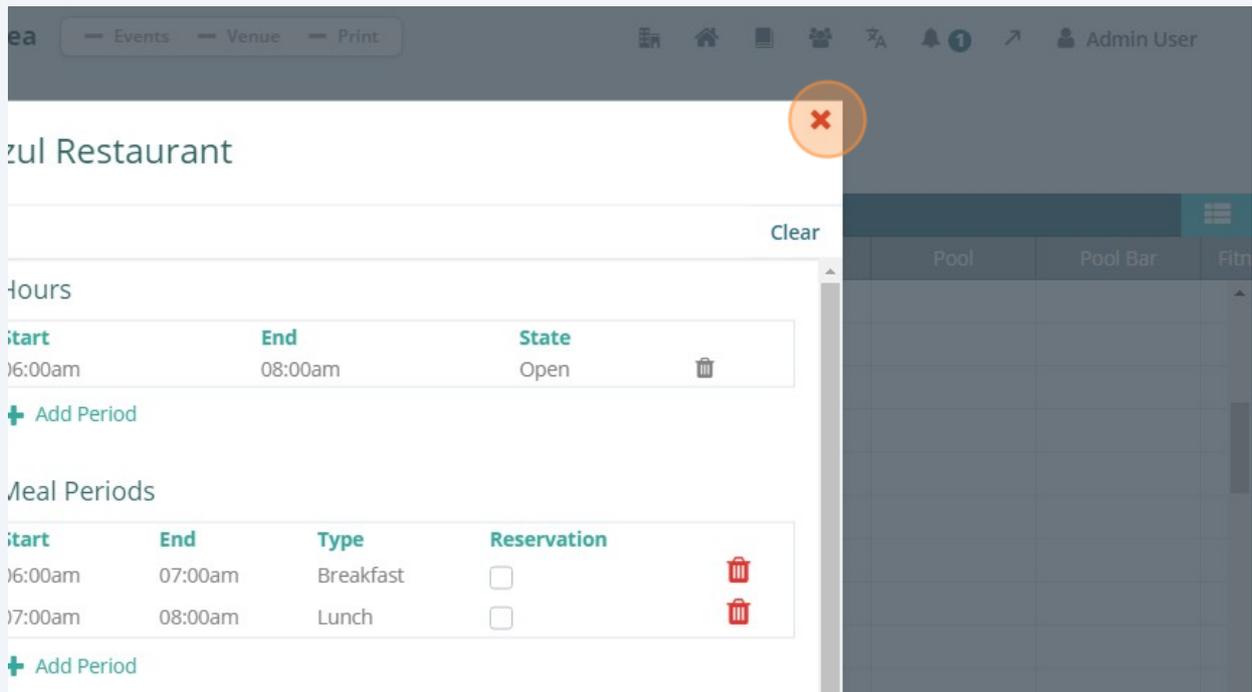
The screenshot shows a web interface with a sidebar on the left listing various venue types and their operating hours: Azul Restaurant (06:30am - 10:30am), Boutique (06:00am - 06:00am), Café (11:00am - 03:00am), Avenir Restaurant (07:00am - 11:00am, 12:00pm - 05:00pm, 06:00pm - 12:00am), Grill (12:00pm - 09:00pm), and Pool (08:30am - 09:00pm). The main content area has 'Hours' and 'Meal Periods' sections. The 'Hours' section shows a table with 'Start' (06:00am), 'End' (06:00am), and 'State' (Open). Below it is a '+ Add Period' button. The 'Meal Periods' section has a table with columns 'Start', 'End', 'Type', and 'Reservation'. Below the table is a '+ Add Period' button and a 'Display Options' dropdown menu, which is highlighted with an orange circle. A green 'Submit' button is at the bottom right.

9 Click "Submit" when finished.



Tip! Without leaving this page, the users have the ability to continue editing the hours of operation for other venues. On the upper section, search by venue name or by scrolling up and down in the venues column.

10 Click "x" icon when finished adding the hours of operation.



The screenshot shows a web application interface for managing a restaurant. At the top, there are navigation links for "Events", "Venue", and "Print", and a user profile for "Admin User". The main content area is titled "zul Restaurant" and contains a "Clear" button. Below this, there are two sections: "Hours" and "Meal Periods".

The "Hours" section contains a table with the following data:

Start	End	State	
06:00am	08:00am	Open	

Below the table is a "+ Add Period" button.

The "Meal Periods" section contains a table with the following data:

Start	End	Type	Reservation	
06:00am	07:00am	Breakfast	<input type="checkbox"/>	
07:00am	08:00am	Lunch	<input type="checkbox"/>	

Below the table is a "+ Add Period" button.

A red "x" icon is highlighted in a circle in the top right corner of the interface, indicating where to click when finished.



Remember, if you did not "Submit" the changes, it won't save!

11

To view when a venue is closed, the venue will be "dark grey" in the calendar view, as shown in the example below (in "Azul Restaurant"). When a venue is open, the venue will be "blank" in the calendar view.

DATE: 1/28/2024 LOCATION: At Sea — Events — Venue — Print

The Avenir

5 Night East Caribbean 80 (Day 4)

	Reception, Tour...	Butler Suites	Azul Restaurant	Boutique	Café	Avenir Restaura..
6:30 AM						
6:45 AM						
7:00 AM						
7:15 AM						
7:30 AM						
7:45 AM						
8:00 AM						
8:15 AM						
8:30 AM						
8:45 AM						
9:00 AM						
9:15 AM						

12

Click this button for the Meal Periods to show. See example below.

DATE: 1/27/2024 LOCATION: San Juan \$ Events — Venue \$ Print

The Avenir

5 Night East Caribbean 80 (Day 3)

	Reception, Tour...	Butler Suites	Azul Restaurant	Boutique	Café
6:00 AM			Breakfast		
6:15 AM			Breakfast		
6:30 AM			Breakfast		
6:45 AM			Breakfast		
7:00 AM			Lunch		
7:15 AM			Lunch		
7:30 AM			Lunch		
7:45 AM			Lunch		
8:00 AM					
8:15 AM					